

Request for Access Use Permit

Applicant: _____

Address: _____

Phone #: _____

Cell #: _____

Email: _____

Location of Permitted Use: _____

Content of Use and Description
of all vehicles and
equipment to be utilized: _____

Date(s) Access Required: _____

Return Key Date: _____



I HEREBY AGREE to the terms stipulated herein and further agree to indemnify and save harmless the City against any and all claims, actions, or expenses whatsoever or by whomsoever brought against the City by reason of the City granting us this Access Use Permit. Fee of \$72.14 charged for pre and post-inspection of area.

Permitted Use: Upon approval, permission will be hereby granted in accordance with City Council resolution of 83.05.16, for the temporary use of access on City property at the above-noted location. The applicant is responsible for the restoration of any damage to the property due to this temporary use and repairs may be made by the City utilizing the \$200.00 damage deposit provided by the resident. Please allow a minimum of 48 hours for approval.

SIGNATURE OF APPLICANT: Photos Taken WO No. _____

Ok to issue Key? KEY No. _____

DATE: _____



PERMISSION GRANTED BY:

KEY ISSUED BY:

Supervisor, Roads & Drainage

- _____
 Supervisor, Roads & Drainage
 Director/Manager/Superintendent Eng & Ops
 Operations Assistant

Date: _____

Date: _____

EMAIL TO: operations@portmoody.ca

FAX TO: 604-469-4530 (works yard)